

# Academic Senate Grossmont College

**Minutes of the Meeting – February 1, 2010**

## MEETING ATTENDANCE:

X	Chris Hill (President)	x	Diane Mayne-Stafford (CSIS)	X	Dan Clauss/Karen Caires (Exer Sci/Well)
	P.J. Ortmeier (AOJ)	x	Ronald Norman (CSIS)		Larry Larsen (Exer Sci/Well)
	Lance Parr (AOJ)		Bonnie Schmiege (Counseling)	X	Virginia Young (Foreign Lang)
x	Tina Young (AOJ)		Mary Rider (Counseling)	X	Antonio Crespo (Foreign Lang)
x	Jennifer Carmean (ASL)		Cruz Cerda (Counseling)	X	Robert Henry (History)
	Jamie Gould (ASL)		Danny Martinez (Cross Cult Stud)	X	Devon Atchison (History-Sen Officer)
	Jim Wilsterman (Art)		Joe Orate (Culinary Arts)		Angela Feres (History)
x	Gareth Davies-Morris (Art)		James Foran (Culinary Arts)	X	Priscilla Rogers (Inter Bus)
x	Jennifer Bennett (Art)		Kathy Meyer (Dance) -Fall	X	Patty Morrison (Library)
x	Malia Serrano	X	David Mullen (Dance) - Spring	X	Jenny VandenEynden (Math)
x	Israel Cardona (Behav Sci)	X	George Gastil (P/T Senate Officer @large)	X	Susan Working (Math)
x	Gregg Robinson (Behav Sci)	X	David Milroy (Divisional Senator AHLGC)		Ray Funk (Math)
	Rebekah Wanic (Behav Sci)		Eric Lund (Divisional Senator CTE/WD)	X	Arturo Millan (Math)
	Richard Unis (Behav Sci)		Kirin Farquar (Divisional Senator ESBS)	X	Shawn Hicks (Math)
X	Virginia Dudley (Bio Sci)		Carla Sotelo (Divisional Senator LR)	X	Evan Wirig (Media Comm)
x	Michael Golden (Bio Sci)	X	Lee Johnson (Divisional Senator)		William Snead (Media Comm)
x	Michele Perchez (Bio Sci)	X	Jane Nolan (DSPS)		Derek Cannon (Music)
X	Brian Keliher (Bus Admin)	X	Carl Fielden (DSPS)		Paul Kurokawa (Music)
	Nate Scharff (Bus Admin)	X	Gary Jacobson (Earth Sci)		Steve Baker (Music)
X	Linda Snider (BOT)		Judd Curran (Earth Sci)	X	Joy Zozuk (Nursing) Diane Hellar
	Barb Gillespie (BOT)	X	Oralee Holder (English)		Diane Gottschalk (Nursing)
X	Andy Biondo (CVT)		Adelle Schmitt (English)	X	Sharon Sykora (Nursing)
X	Don Ridgway (CVT)		Joan Ahrens (English)		Christine Vicino (Occ Therapy)
X	Jeff Lehman (Chemistry-Senate Officer)		Lisa Ledri-Aguilar (English)		Zoe Close (Phil/ Rel Studies)
	Cary Willard (Chemistry)	X	Sue Jensen (English)		Bill Hoaglin (Phil/ Rel Studies)
	Martin Larter (Chemistry)	X	Chuck Passentino (ESL)	X	Ross Cohen (Physics)
X	Diana Vance (Chemistry)		Nancy Herzfeld-Pipkin (ESL)	X	Stephanie Plante (Physics, Astr. Ph Sc)
X	Sheridan DeWolf (Child Dev)	X	Barbara Loveless (ESL)	X	Shahrokh Shahrokhi (Polit Economy)
X	Claudia Flores (Child Dev)	X	Jim Tolbert (EOPS)	X	Scott McGann (Polit Economy)
X	Joel Castellaw (Comm)		Sylvia Montejano (EOPS)	X	Lorenda Seibold-Phalan (Resp Ther)
X	Jade Solan (Comm)	X	Laura Sim (Exer Sci/Well-Sen Officer)		Barry Winn (Resp Ther)
	Victoria Curran (Comm)	X	Jamie Ivers	X	Craig Everett (Theatre Arts)
X	Janet Gelb (CSIS)	X	Jim Symington (Exer Sci/Well)		Buth Duggan

## GUESTS:

- Beth Smith, Math Department Faculty; Treasurer, ASCCC
- Janet Castanos-Acting VP Academic Affairs
- Jim Mahler, President American Federation of Teachers
- Sue Gonda, Acting Dean- English, Social and Behavioral Sciences
- John Colson, VP Student Services

**RECORDER:** Rochelle Weiser

## I. CALL TO ORDER (11:05)

### A. Public Comment

Gregg Robinson:

Greg asked that the Academic Senate support the AFT (American Federation of Teachers) "March for California's Future" that is taking place March 1<sup>st</sup> from Los Angeles to Sacramento. The march is in opposition to the educational cuts that are taking place in the state. The march has been endorsed by many councils and governing boards throughout California and it would be important to have support from the Academic Senate and faculty as well. Discussion occurred regarding the timing and the need to have support prior to the march. A motion was

made to bring forth a resolution in support of the AFT march as an action item to the special meeting of the Academic Senate on Monday February 8, 2010.

M/S/U Milroy/Everett

**B. Approval of Agenda**

A motion was made to approve the day's agenda.

M/S/U Wirig/Milroy

**C. Approval of Minutes from December 7, 2009**

A motion was made to approve the minutes from the previous meeting.

M/S/U Fielden/Morrison

**II. PRESIDENT'S REPORT**

**A. Announcements**

Chris began by asking the Senators to please note any changes for Representatives on the sign in sheet so it could be made current.

Chris then reviewed the employee intranet and highlighted the "District Services Survey" results and where to find them; <http://www.gcccd.edu/intranet/>.

Chris also shared the upcoming institutes being sponsored by the California Statewide Academic Senate; she noted that a team from Grossmont College would be attending the Equity and Diversity Institute, she also encouraged attendance at the Vocational Education Leadership Institute (noting there is a waitlist for this institute), and noted that the Faculty Leadership Institute will take place in San Diego in June. Chris reported she has asked Sunny Cooke if Grossmont College could send faculty to this institute as it will be here in San Diego. She encouraged anyone interested in leadership opportunities through the Academic Senate to attend the Faculty Leadership Institute. She noted the Spring Plenary Session was upcoming and proposed resolutions would be available soon to share with the Academic Senate prior to her attending. She encouraged everyone to think about attending the institutes and to please contact her with questions or interest.

Chris reminded Senators of the special Academic Senate meeting on Monday February 8<sup>th</sup> at 11am at Griffin Gate; the Chairs and Coordinators meeting will be immediately following. Chris explained that this meeting was important in order to review, discuss and have recommendations for the Add Code/Wait List modifications prior to the February DCEC meeting.

Chris announced the Faculty Professional Development committee would like feedback from faculty as to what topics they would like to see for Fall Flex week. Some of the suggestions were: a presentation/summarization of how the budget cuts are affecting our students, who are students are, what the populations are; more on cultural history and diversity; possible student involvement-getting to know our students and their experiences; art awareness as part of cultural awareness; discussion of how budget cuts are affecting the climate and culture at Grossmont College, specifically not being able to take as many students. Chris noted that during convocation faculty were encouraged to continue to accept students up to the class maximums, but not to go over those maximums unless based on previously high drop rates. For individual faculty members, going over the class max may only be a few extra students, but it heavily impacts student services. It was again mentioned to have more discussion regarding who the students are at Grossmont College (i.e. there seem to be a higher number of ESL students than in the past), how this impacts what has been done in the past, and what needs to be in the future for student success. There was more discussion regarding ESL students, the resources available, and what courses are offered and the need to have serious discussions

regarding how to best serve these students. Chris noted that if anyone is interested in presenting on any of these topics or has a topic they would like to present to please contact the Faculty Development Committee co-chairs, Martin Larter and Edde Tomoche-Weldele.

## **B. Temporary absence of Senate VP**

Chris announced that Sue Gonda has been appointed as Acting Dean of English, Social and Behavioral Sciences. Chris announced that this creates a vacancy for the Vice President of the Academic Senate. It was discussed that a current Senate Officer should serve as the Vice President for the semester; Jeff Lehman offered to take the position. Chris will bring the following back as an action item at the next meeting: 1) Jeff Lehman to serve in the vacant VP position, and 2) fill his vacant position with an interested candidate. Chris asked that anyone interested in serving as an officer for the semester to please contact her.

## **C. Academic calendar modification feedback and questions**

Chris reported that in the Planning and Resources Council meeting there had been discussion regarding a 4/10 summer schedule (4 days a week, 10 hours a day) and she would like to have the Senate's input on this. She noted this item is being considered for the upcoming Summer session. The campus and all services would be closed Friday, Saturday and Sunday. Some of the items brought up were: the impact on upkeep over the long weekend (i.e. biology animals); the effect on specialty programs that are on Saturdays; availability of faculty offices (they would be shut down); impact on students and staff that have child care needs, or working students who can only attend Saturday courses, and how will this service student needs and the idea of being present for the community. Chris noted that the Planning and Resources Council includes students, faculty and staff and those groups are also having discussions among their constituents. Other suggestions included: the possibility of utilizing both campuses-when one is closed the other is open; and concern about the Study Center being closed-many students utilize this and will the students suffer without it.

Chris then reported that the Calendar Committee meeting was upcoming and that there was going to be discussion regarding modifying the calendar and she would like input from the Senate regarding two proposed modifications; having no finals week and having a week off for Thanksgiving. Chris then asked the Senators for any questions they might have regarding the modifications. Some of the items mentioned were: where the lost time would be made up; how will this affect faculty pay, especially part-time faculty; what the impact would be on students that take cumulative finals; looking at data regarding taking breaks-how the timing affects drop rates for students; what other colleges are doing; consider a fall break; get student input; adding time to courses might cause facilities to be unavailable for other classes; making it the whole week during Thanksgiving or just Wednesday; how would this change affect accreditation for some disciplines (i.e. nursing has separate accreditation issues); possibly look at calendar issues at a regional level to coordinate breaks. Please forward any additional questions to Chris.

## **D. Approach to section reductions**

Chris reviewed some of the items that were discussed at the convocation one being the mission of Grossmont College and the components of that. She then presented a handout that illustrated the current concept. She reported that this has been the basic enrollment approach and how the departments have been trying to deal with section cuts. This handout reviewed that there are three basic areas of the college mission: Transfer and General Ed, Basic Skills, and Career Technical Education & Workforce Development. Chris noted that the area of Community Education would be available as the budget allowed. When discussions on enrollment management occur everyone is involved; faculty, department chairs and coordinators, deans and vice presidents. She encouraged

everyone to share this information with their constituents and continue to encourage discussions regarding enrollment strategies and the budget.

Discussion occurred regarding courses that were offered through the extension programs, specifically if there were some overlap courses that could it be offered either at GC or at the extension in order to open funds for other courses not being offered. Chris said she would have to find out how that is coordinated and report back. It was also noted that more conversations were needed regarding courses being offered and budget issues; Enrollment Strategies is one committee where these conversations will be taking place.

### **III. Committee Reports**

None

### **IV. ACTION ITEMS**

#### **A. Academic Integrity-Cheating Matrix**

Chris asked for a motion to table this item until the next Senate meeting due to time constraints. Beth Smith requested that Senators review the minutes from the December 7 meeting and discuss with their departments what cheating is to them; how they want to categorize it, and how do they want it dealt with. Do they want to determine the “levels” of cheating as behaviors or number of infractions or a combination of both of those?

M/S/U Atchison/DeWolf

### **IV. INFORMATION ITEMS**

#### **A. Academic Rank form modification**

Chris reviewed the Academic Rank Form and noted that the only change was a clarification of the term "satisfactory". It was noted that any of the old forms for Academic Rank that were already submitted will be accepted. A motion was made to suspend the rules and move this item forward to an action item.

M/S/U Everett/DeWolf

Chris then asked for a motion to put the document on the table for approval. Chris then called for the approval of the Academic Rank Form.

M/S/U Wirig/Atchison

#### **B. Add Code/Wait List modification**

Chris then reviewed the Add Code/Wait List modification document. She reviewed the current way Add Codes/ Wait Lists are done; then reviewed the proposed options. Much discussion occurred regarding details of situations with add codes. Some items mentioned were: what is considered the 1<sup>st</sup> day of classes-the actual day or when the semester starts; if “auto register student” are used –how long do students have to pay; can limits be set on waitlists; can students be on more than one waitlist with conflicting class times; problems with add codes expiring prior to some courses meeting for the first time; are students able to be on waitlists for the same sections. Brian reported many of the items will be explored and discussed once faculty choose which option they would like to use. Chris asked that the senators discuss this item with their constituents as much as possible between now and the special February 8<sup>th</sup> meeting. Brian reiterated that he or Sheri Willis (both are at District Information Systems) were both available if any questions arise. Chris noted that the feedback from these discussions will go forward to DCEC and that they will be gathering input from students and faculty at both campuses.

**C. BP 1200-District and College Mission Statements**

Chris noted the attachment for this item and asked the Senators to please review it with their departments. This item will return as action item at the March 1 meeting.

**D. BP/AP 3900-Political Activity**

Chris noted the attachment for this item and asked the Senators to please share it with their departments. She noted she has already received feedback on this item and encouraged Senators for their feedback as well. Jim Mahler, AFT President, reported that the AFT has issue with the language of BP3900; the phrase "*but is not limited to*", is too broad and that a future administration could interpret and expand its meaning beyond the intended "mailboxes". He noted that the law specifically deals with mailboxes and his recommendation would be that the Academic Senate supports a BP in line with the current law. This item will return as an action item at the March 1 meeting.

Meeting Adjourned at 12:20pm

Special Meeting is scheduled for February 8, 2010

Next regular meeting is scheduled for March 1, 2010.

CH: rw

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."